



# REGISTERED APPRENTICESHIP OVERVIEW

## FIRST STEPS:

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- Be an active ABC Pelican member in good standing.
- Contact Danielle Labbe at the Baton Rouge Training Center to discuss crafts identified for apprenticeship and expected start of project/ apprenticeship.
- Review & sign employer agreement:
  - Agree to follow ABC Pelican apprenticeship policies and procedures.
  - Agree to comply with wage schedule outlined in apprenticeship standards.
  - Agree to comply with ratio of journey-level employees to apprentice (1:1).

## APPRENTICESHIP BEGINS:

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- Each apprentice completes apprenticeship agreement and ABC Pelican training application and submits to ABC Pelican training center.
- ABC Pelican issues invoice for \$2,500 per apprentice enrolled (annual cost).

## ONGOING PROCESSES:

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- On-the-job learning (OJL) tracking - submitted via email to apprenticeship@abcpelican.com (submitted monthly for each current apprentice).
- Wage increase notifications submitted via email to apprenticeship@abcpelican.com.
- Apprentice attends training at ABC Pelican and attendance is tracked.
- Employer notifies ABC Pelican via email of apprentice termination or resignation

## CURRENT CRAFT OFFERINGS:

— **FORM BUILD CARPENTER**

— **ELECTRICAL**

— **PIPEFITTING**

— **CONSTRUCTION CRAFT LABORER**

— **WELDER**

— **IRON WORKER**

## CONTACT:

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